

## 2024-2025 SCHOOL-BASED ASSOCIATES PROGRAM

The Jordan School District is excited to announce the School-Based Associates (SBA) program for the 24-25 school year. For many years, past BYU/ Public School Partnership Associate participants have asked about the possibility of bringing the powerful learning experiences within Associates back to their colleagues in the classroom. School-Based Associates will now make that desire a possibility! Thank you for your interest in applying for a grant that may help you bring the Associates program to your school.

School-Based Associates was previously piloted with public school partner, Alpine School District. SBA has been proven to be a great opportunity to energize participating staff members as they develop a greater understanding of the purpose of public education and collaborate on the foundational principles of teaching. SBA is supported by district approved mini grants which are offered through a two-year grant award from USBE and are made available on a limited pilot status.

### [Zoom Link](#) Q & A Drop-in Sessions Available

#### Oct 1, 2024

10:40 - 11:40 AM

2:30 - 3:50 PM

#### Oct 3, 2024

12:15 - 12:50 PM

2:30 - 3:50 PM

#### Oct 4, 2024

12:30- 1:30 PM

### The following bullet points give information to help you complete the SBA Mini Grant Application (link below):

- Step One: Seek principal approval to establish your own School-Based Associates cohort.
- Step Two: Designate your own School-Based Associate site facilitators to teach the sessions. These facilitators must be teachers who have participated in the BYU/JSD Associates program.
- Step Three: Make a tentative list of site participants.
- Step Four: Form the basic outline for your four sessions (i.e. date, time, location, and topics). A fifth session may also be included if desired. Remember to keep it simple and ask for help if needed.
  - NOTE: *Instructors are compensated by stipend. Participants can claim time as part of their 32 hour Plan for extra work compensated beyond their contracted hours. Re-licensure credit can be offered by the principal. Cohorts may also look at session times offered during professional development time when administration does not have whole school activities planned and when the group agrees to meet.*
- Step Five: In your application, be prepared to give basic information about:
  - How the grant money will be used (for example: \$500 facilitator stipend, \$225 for food, \$100 for supplies, \$600 for books, \$800 for subs, etc.).
- Here is a [sample](#) of an application for your reference. Link to [resources folder](#).

- Here are the **maximum participant** amounts:
  - Elementary = up to 15 participants per cohort group
  - Secondary = up to 20 participants per cohort group
- Here are the **maximum grant request** amounts (you may supplement with school funds):
  - Elementary = \$3,000 per cohort group
  - Middle School = \$2,750 per cohort group
  - High School = \$2,500 per cohort group
- Review of applications will begin on **Friday, October 11, 2024**. Applications or the intent to apply should be submitted by this date.
- As we review and make decisions about approving the applications, preference will be given to schools who focus the commitments toward growth opportunities that:
  1. Foster development of leadership skills in participating teachers.
  2. Provide the opportunity for a master teacher to impact and provide guidance for fellow teachers to refine instructional skills.
  3. Schools whose proposed facilitators are teachers that have participated in the District Level Associates Program.
- **Reach out if you have any questions:** Chris Richards-Khong - School-Based Associates Program Facilitator at [christen.richardskhong@jordandistrict.org](mailto:christen.richardskhong@jordandistrict.org) or (801) 567-8158.

[SBA GRANT APPLICATION](#) 